

Appendix 1 to be read in conjunction with section 1 of the report

Procurement management information

3 March 2020

Non conformance

Reports from managers on non-conforming spend for the month of September 2019 are provided below.

Reports on low level spend (less than £5,000) have not been requested by the procurement manager and so do not appear below.

1. Adult Services

98% conformance

£15,992 non-conforming spend

1.1 Dennis Edwards for Foodservice - £8,256

The in-house residential care homes take advantage of spot purchasing to source food, including the use of promotional deals. This has enabled the catering manager, who works across the 5 in-house units, to broker discounts from other suppliers such as in this case Dennis Edwards. These discounts, plus shopping around across supermarkets and small independent shops has seen a cost saving of approximately £40,000 in the last year. Work is continuing via the catering manager to train kitchen cooks to work in a more business-like approach to the ordering of food.

1.2 Staff 2000 Limited - £6,625

Staff 2000 provide temporary agency care staff to the council's residential care homes. They have now entered into an agreement with the council's managed service provider for temporary agency resources (MSTAR) and consequently spend will be compliant from now on.

2. Children Families and Education

78% conformance

£376,885 non-conforming spend

2.1. Residential education provision - £324,637

- **St Edwards School £125,332**
- **Cambian Group Ltd - £120,116**
- **Hamilton Lodge (Brighton) Limited - £36,200**
- **New College Worcester £17,337**
- **Rubicon Children's Homes Limited £16,829**
- **Hillcest Children's Services Limited £4,671**
- **Mary Hare School £4,152**

Appendix 1 to be read in conjunction with section 1 of the report

Procurement management information

3 March 2020

These are all contracts with specialist providers of residential and education provision. All involve special educational needs and disability (SEND) young people, and referrals are sent out to those specialist providers. Although there is a Children's Residential framework being set up not all providers will join the framework and also there are parental wishes to take into account as they have a say over which provision they want their child to go to.

2.2 Vivid Housing Ltd - £27,101

These are rental payment to accommodation provider that PCC are paying for. Usually the tenant pays these costs directly but for young people where the authority have responsibility to accommodate we make these payments. Therefore no contract in place.

2.3 The Fostering Network £9,540

This is for membership fees for foster carers to be members of the Fostering Network. A waiver will be produced to document the fact that this is a single source.

2.4 University of Kent £5,500

This is for University accommodation for social workers. A waiver will be produced to document the fact that this is a single source.

3. Corporate Services

100% conformance

£648 non-conforming spend

4. Culture Leisure and Regulatory Services

98% conformance

£9,250 non-conforming spend (aggregated spend of several, all below £5k)

5. Finance

100% conformance

6. Housing Neighbourhood and Building Services

98% conformance

£62,128 non-conforming spend

6.1. Alma Road Hostel - £14,487

Appendix 1 to be read in conjunction with section 1 of the report

Procurement management information

3 March 2020

Housing Options are experiencing higher than expected levels of demand and all the local crisis provision for Bed and Breakfast accommodation for individuals/families pending a homeless decision is at capacity. The Authority has a provision to supply accommodation until a decision has been made to allow a discharge of their duty to the individuals concerned. Alma Road Hostel is based in Southampton and is providing additional support to meet the capacity issues within the city.

6.2. Wildflower Turn Limited £12,955

The product required was a wildflower seed mix blended with soil. The supplier was the only one that the service was able to identify that produces this product. A waiver should have been written on the basis of being a single source market, and will be if the need arises again.

6.3. Southern Aerial Communications £5,916

The non-conforming spend is a direct award to cover the maintenance and servicing of Warden Call systems to sheltered housing schemes. The award period is from August 2019 to March 2020 to ensure that the existing aged, closed protocol system is maintained whilst a new tender and contract award is procured with an anticipated start date of 1st April 2020. A waiver will be produced to document the fact that this is a temporary arrangement.

7. Portsmouth international port

100% conformance

8. Public health

100% conformance

9. Regeneration

87% conformance

£31,860 non-conforming spend

9.1 G2V Recruitment Group Ltd £6,260

This contract was for the temporary appointment of a temporary planning officer. Several employment agencies were approached, but not via the council's e-procurement system.

The supplier is providing the important service we need, during a period of staff shortage, clearing a backlog of older/difficult planning applications and managing new applications. The contract will expire at the end of 2019.

Appendix 1 to be read in conjunction with section 1 of the report

Procurement management information

3 March 2020

Further contracts, if needed, will be awarded following the required procedures.

10. Capital schemes

100% conformance

£9,255 non-conforming spend